



Confidentiality Protocol

Confidentiality is the cornerstone of a trusting mentoring relationship. The checklist below should assist in identifying which confidentiality protocols you want to adopt for the mentoring relationship.

| Which of the following assumptions about confidentiality do you hold? | Yes | No | Not sure |
|---|-----|----|----------|
| What we discuss stays between us for the life of the program. | | | |
| We can freely disclose what we talk about in our conversations with other people. | | | |
| After the program has ended, it is OK to talk about what we discussed or how we related. | | | |
| If there is a demonstrated need to know, we can appropriately disclose our conversations, impressions etc. | | | |
| What we say between us stays there unless we give specific permission to each other to talk about it with others. | | | |
| Some issues will be kept confidential while others will not. | | | |
| It is OK to discuss how we relate to one another but not the content of our discussions. | | | |
| It is OK to talk about what we talk about as long as it is positive. | | | |
| Other assumptions to be tested: | | | |

Source:

Ontario Ministry of Education, 2009, *Supporting Effective School Leadership: A Handbook for Implementing Mentoring for Newly Appointed School Leaders in Ontario*. Checklist adapted from Zachary, LJ, 2000, *The Mentor's Guide: Facilitating Effective Learning Relationships*. San Francisco, Jossey